**CREST Library Usage Policy & Guidelines**

1. Abhyasis can obtain Lifetime Membership to all the SMSF libraries world-wide, including the one at CREST, Bangalore, India, by applying through a prescribed form and sending it to CREST – Bangalore postal address. All information regarding application for SMSF libraries are available on the [CREST – Bangalore – Library](http://www.sahajmarg.org/web/guest/smww/crest-bangalore-library) web page.
2. Members may read books within the premises of the library. They are not allowed to take the books outside the library.
3. Members are requested to handle the books properly, taking care not to make any markings, notes, underlines or fold corners of a page. Bookmarks are provided on every table and can be used for page reference.
4. Members can use the library facilities for 2 nights & 3 days, once a quarter. But, only when there is an ongoing training program in CREST. They should come exclusively to use the library and not be part of the training program related activities during such visits.

Ahead of coming, members should inform the librarian Br. V. S. C. Bose (email: vscbose46@yahoo.co.in, mobile: 9342949998) a week in advance by providing the following details and should plan their journey only after receiving a confirmation.

* + - 1. Name of the Card holder:
			2. SRCM Id number:
			3. Date and Time of arrival:
			4. Date and Time of Departure:
1. During their stay, members would be provided food and dormitory accommodation and will have access to the library only during the stipulated library hours.

1. When Master is at CREST, all permissions granted to visit and/or stay at CREST to access the library will stand void.
2. Members arriving at CREST must show their Library membership card and the SRCM Id card to the security personnel at the main gate.
3. The Library at CREST, Bangalore, is open to participants registered in a residential training program being held in the facility. They can use the library, even if they do not have membership to the library. But, the entry will be only as per the schedule of the training program.